Green Schools Quest – Milestone Guide for Mentors

October

• Set up first visit with teacher/school team sponsor immediately.
• Tell them about yourself (training & career) and explain the Green Schools Quest.
• Work together to identify potential project ideas which are feasible for the school. If the school has not yet identified a project, this will result in a narrowed-down list for the students to consider. If the school has identified a project, confirm the feasibility and sustainability connection.
• Discuss the division of labor and form of digital media will be used to document the project. Who will 'own' each component of your project?
• Review the School Sustainability Tracking Survey and approach for competing it.
• Tell school about EfS Guide for Educators & Sustainability Institute.
• Set date for first visit with students; ideally this visit will also take place in Oct.
• Meet with students. Tell them about yourself (training & career) and explain the Green Schools Quest.
• Use flashcards / Intro to Green Building Educational Piece if desired. (Optional)
• Present the refined list of project ideas that you and the school sponsor compiled.
• Guide students in selecting a project to engage in. Discuss timeline, impact, measurement, necessary resources.
• Establish regular meeting time.

November

• Work with students and school liaison to:
  • Map out a strategy for the project.
  • Rough out a timeline. Refer to the school calendar, including SPRING BREAK, etc., when drafting your timeline.
  • Establish goals, metrics and process for documentation.
  • Confirm necessary resources and a process for obtaining them.
• Conduct research if necessary.
• Clarify and assign tasks.
• Check in with USGBC-MGC. Short electronic form. Optional in-person meet-up.

December

• Engage in project.
• Conduct research if necessary. Reach out to community resources.
• Fundraising necessary? Materials procured? Design completed?
• Assist students with documenting their progress.

January

• Engage in project.
• Work with community resources.
• Assist students with documenting their progress.
• Evaluate progress. What items still need attention for the project to be a success?
• Begin thinking about final submission.
• Check in with USGBC-MGC. Short electronic form. Optional in-person meet-up.

February

• Engage in project.
• Evaluate progress. What items still need attention for the project to be a success? Communicate your successes with broader school and community.
• Work on compiling final submission materials. Don't forget photo release forms!
• Establish a plan for the continuation of the project beyond the Green Schools Quest timeframe.

March

• Conclude project.
• Photo release forms signed for all students pictured in the final documentation.
• Compile and submit final documentation using online form by March 15, 2020.

When you see this icon, refer to additional Green Schools Quest resources for guidance on item in bold font.